BANQUET HALL RENTAL PRICE PACKAGES

Arrangements for the availability of the Visitor Center Hall, He'eia State Park, may be made through the office of the Friends of He'eia State Park. Office hours are from 10:00 am until 3:00 pm, Tuesdays and Thursdays. Reservations can be made by phone or appointment, up to 9 months prior to the date, and require a $500.00 (refundable) security deposit in order to secure the rental date. The maximum capacity of the banquet hall is 300 guests.

RENTAL HOURS: Friday 12:30 pm until 10:30 pm
Sat/Sun 10:30 am until 10:30 pm

Hall rental options *DUE 1 MONTH PRIOR TO FUNCTION*	Pricing (incl. taxes)	
Seasonal Rates	October—April	May—September
12-hour banquet hall rental (Saturdays)	$1000.00	$1,200.00
12-hour banquet hall rental (Sundays)	$800.00	$1,000.00
10-hour banquet hall rental (Fridays)	$700.00	$800.00
Early opening charge	$36.69/hour	$36.69/hour
Hourly banquet hall rental, minimum 5 hour rental (not available on Saturdays)	$100.00/ hour	$100.00/hour
Use of dumpster (*included in Extensive Cleaning*)	$150.00	$150.00
Use of podium	$41.93	$41.93
Use of sound system (plays CD, cassette tapes and radio)	$52.42	$52.42
Set-up and cleaning assistance. (*Friends of He'eia Staff will assist with set-up and clean-up to varying degrees for a fee.*)	**Groups up to 150 (incl. taxes)**	**Groups over 150 (incl. taxes)**
Set-up of tables and chairs (2 layout options available)	$105.00	$209.64
Floor cleaning; Complete cleaning of floors (sweep & mop) in banquet hall, kitchen & bathrooms. **Renter** must remove all rubbish and decorations, stack tables and chairs, clean bathrooms, kitchen and all additional areas, including park grounds.	$105.00	$105.00
Basic cleaning; Complete cleaning of floors (sweep & mop) in banquet hall, kitchen & bathrooms. Break down & stacking of tables and chairs. Kitchen clean up (counters, sinks, refrigerators). Bathroom clean up (counters, sinks, toilets & urinals). **Renter** must remove all rubbish and decorations and ensure that park grounds are clean.	$314.46	$471.71
Extensive cleaning; (*This package includes the price of use of the Dumpster*) Complete cleaning of floors (sweep & mop) in banquet hall, kitchen & bathrooms. Break down & stacking of tables and chairs.Kitchen clean up (counters, sinks, refrigerators).Bathroom clean up (counters, sinks, toilets & urinals).Removal of decorations and rubbish (does not include cleaning of park grounds).	$576.53	$681.35

*Members receive a 5% discount on hall rentals (*Must be a member for a minimum of one month before signing contract, member must be the person signing the rental contract.*)

***Office hours and pricing are subject to change without notice at the sole discretion of the Friends of He'eia*